

## Minutes of Cable License Renewal Committee, June 6, 2019

Meeting called to order at 6:00 PM

In attendance: Beverly Hobbs, Chair, Walter Sebastian, Denise Kopasz, Tricia Ford Gardner.

The previous minutes were accepted, with a first by Walter and a Second by Tricia.

Bev Hobbs gave an update on meeting with Jacqui Beebe regarding what she needs for the cable committee for the remainder of the year.

- Requirements from the Town departments for technology. Any equipment that will produce transmissions that will go over Cable TV.
- No internet, no email can be funded using these funds.
- Information is needed from all departments other than Mike Calieri.

Discussion of ideas that departments could use for local cable station.

- Explanation of "Stop the Bleed"
- Beach Pass regulations and restrictions

A Group effort in preparing the letter to the department heads for a request for budget numbers.

Jacqui has asked that we include a question regarding "What else would you want to see on Cable TV" on the Cable Survey that we are developing.

Discussion was held on the remaining questions that need to be added to the Cable Survey.

We are allowed to use the Town copy of Survey Monkey, and discussed the distribution IT was decided to have a work session to finalize the Survey.

There was a discussion regarding "Open Meeting" law and who it affects, Departments vs. Committees.

To Do:

- Tricia will send Survey and draft of letter to Bev,
- Bev will send email to Jacqui that letter is coming.
- Bev will get training on Survey Monkey and passwords.
- A question regarding the What type of programming will be added to each cable station area.

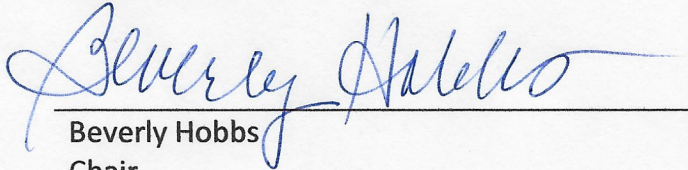
The meeting was adjourned at 7:00 PM

Next meeting June 17, it will be a work session to finalize the survey contents.



6/17/19

Submitted by:

  
Beverly Hobbs  
Chair